

WORK CREW CONTINUED

Program Requirements:

- Judgment and Sentence (J&S) from the court authorizing Work Crew
- \$20.00 weekly program fee, to be paid one week in advance, and payable by exact cash payment only. (No checks, credit cards or coins).
- Inmates must provide their own meals and transportation to and from the Benton County Justice Center.
- Inmates must have a working telephone so they can be reached.
- Average 9-hour work day.
- The majority of work assignments are done year-round outdoors (e.g. picking up litter, landscaping, and painting).
- Inmates cannot have any limitation on lifting, bending, standing or sitting. Medical exams may be required.
- Duties may require, but are not limited to: bending/stooping; lifting/carrying; climbing stairs, steps, hills and slopes; exposure to cleaning/painting chemicals; pushing; pulling; reaching overhead; twisting; walking on uneven ground or walking extensive distances.
- Equipment usage of the following items, but not limited to; cleaning mops, brushes, rags, hoes, paint brushes, pick axes, rakes, shovels and other small hand tools.
- Inmate must sign and agree to all program requirements, which are provided and discussed at the time of registration.
- Inmate must report to the Work Crew officer on the scheduled time or he/she will be charged with Escape.

Program Ineligibility:

- Arson 1 & 2
- Assault 1 & 2
- Burglary 1
- Escape 1 & 2 (Escape 3 is a 30 day disqualifier)
- Intimidating/Tampering with Witness/Juror/Public Servant (5 year disqualifier)
- Kidnapping 1
- Murder, Manslaughter or Vehicular Homicide
- Robbery 1 & 2
- Any Offenses that require registration as a Sex Offender
- Level 2 or 3 Infractions from previous times in jail may be used for disqualifying purposes for up 30 days
- Outstanding warrants, excluding if non-extraditable
- From the date of registration, any violation of any local, state or federal laws, or conditions set by the court
- Inmate must refrain from the use of alcohol or non-prescription drugs from the date of registration or he/she will be in violation of the program rules and will not be eligible for 30 days
- Removal from a program within the past 30 days

The Work Crew Officer, Corporal, Sergeant, or Lieutenant has final discretion pertaining to approval, denial and placement of any participant on the program based upon, but not limited to:

- Criminal History
- Ability of staff to properly monitor and supervise the candidate
- Potential threat to the community or an individual
- Behavior during past and present incarcerations
- Medical Conditions

BENTON COUNTY SHERIFF'S DEPARTMENT BUREAU OF CORRECTIONS ALTERNATIVE PROGRAMS

This brochure contains general information relating to alternative programs available at the Benton County Jail. The three different sections contain specific information relating to Work Release, Home Monitoring and Work Crew, and are intended to give you a better understanding of the programs and how they work. Each section provides information regarding the purpose of the program, in addition to eligibility and ineligibility criteria.

Once the applicant has completed registration for a particular program, no changes can be made except by court order. If a court order is not obtained, and the inmate is unable to start the program at the scheduled time, for whatever reason, they will need to turn themselves in to the jail to complete their sentence. Failure to do so will result in a request for issuance of a Felony Escape warrant.

If an inmate is removed from a program, they will be ineligible for all programs for a minimum of 1 year.

Updated 03/21/2016

Please refer to the following contact information:

WORK RELEASE & HOME MONITORING OFFICE: 509-736-3891

WORK CREW OFFICE: 509-783-1451 Extension 4936

FAX FOR BOTH: 509-222-3784

ALTERNATIVE PROGRAMS TO JAIL CONFINEMENT



BUREAU OF CORRECTIONS

BENTON COUNTY JAIL

7122 W. OKANOGAN PLACE, BUILDING B

KENNEWICK, WA 99336

WORK RELEASE PROGRAM

The Work Release Program is an in-custody program that enables inmates to remain gainfully employed while serving sentences imposed by the courts. The inmate must work within Benton/Franklin County boundaries. Rule violations may result in the inmate being removed from the program, being placed in the general jail population for the remainder of their sentence, and may also result in their ineligibility for future alternative programs and forfeiture of pre-paid fees.

Registration: Registration for Work Release takes place at the Benton County Jail Lobby on Tuesdays only at 2:00 p.m. and takes approximately 60 minutes. The applicant must bring their Judgment and Sentence paperwork along with their identification. If needed, applicant must supply their own interpreter.

Program Requirements:

- Judgment and Sentence (J&S) from the court authorizing work release.
- Must be verifiably employed at the time application is made to the program and maintain employment throughout time inmate is on the program. Detailed employment information must be provided at the time of registration.
- Inmate must be able to afford the program costs. In addition to daily fees, there is a one-time administrative fee of \$36. Current fees are \$19 per day for Benton County cases and \$76 per day for non-Benton County cases.
- The inmate must live and work within Benton/Franklin Counties.
- The inmates employer will be required to submit a work schedule.
- Maximum 12-hour work day.
- Self-employed individuals must furnish a business license, show proof of active employment and will only be approved on a case-by-case basis.
- Inmate must sign and agree to all program requirements, which are provided and discussed at the time of registration.
- Inmate may attend up to three court ordered meetings per week.
- Inmate must report on the date and time listed on his “Bed Date Agreement” or he/she will be charged with Escape.
- The inmate must notify work release personnel of their location at all times.
- All sentences of 20 days or less must be paid in full on the first day the inmate starts the program. Others will make an initial payment for the first 14 days on the program plus the administrative fee (\$302.00). Thereafter, payment will be due on a weekly or bi-weekly basis, enabling the inmate to maintain a pre-paid status throughout the program.
- Three meals and a sack lunch may be provided on a daily basis (upon request and providing schedules are conducive to meal service times).
- Upon completion of the first week on the program, inmates may qualify for a six-hour furlough.
- A strip-search will be done each time the inmate returns to facility.

Program Ineligibility:

- Escape 1 or 2, (Escape 3 if with-in the last 3 years)
- Outstanding warrants (even if non-extraditable)
- If inmate is incarcerated on more than one charge, and at least one charge is for failure to pay fines, the inmate must pay (or serve) the fines before he/she can be considered for the program.
- From the date of registration, any violation of any local, state or federal laws, or conditions set in court.

- Inmate must refrain from the use of alcohol or non-prescription drugs from the date of registration or he/she will be in violation of the program rules and will no longer be eligible.
- Removal from the program in the past year.

The Work Release Officer, Corporal, Sergeant or Lieutenant has final discretion pertaining to approval, denial and placement of any participant on the program based upon, but not limited to the following criterion:

- Criminal History, both past and present
- Ability of staff to properly monitor and supervise the candidate
- Potential threat to the community or an individual
- Behavior during past and present incarcerations
- Job site mobility or permanence
- Nature of employment
- Medical Conditions

HOME MONITORING PROGRAM

The Home Monitoring Program is not an in-custody program; however, it does allow the inmate to serve his/her sentence outside of the jail facility. The inmate is electronically monitored and their physical boundaries are restricted. They must live within Benton/Franklin Counties. Inmates may remain gainfully employed while on the program, however, employment is not a requirement. No good time is authorized for this program. Rule violations may result in the inmate being removed from the program, being placed in the general jail population for the remainder of their sentence, and may result in their ineligibility for future alternative programs and forfeiture of pre-paid fees.

Registration: Registration for Home Monitoring takes place at the Benton County Jail Lobby on Tuesdays only at 1:00 p.m. and takes approximately 60 minutes. The applicant must bring their Judgment and Sentence paperwork along with their identification. If needed, applicant must supply their own interpreter.

Program Requirements:

- Judgment and Sentence (J&S) from the court authorizing home monitoring
- Inmate must be able to afford the program costs. In addition to daily fees, there is a one-time administrative fee of \$66. Current fees are \$15 per day for Benton County cases and \$76 per day for non-Benton County cases.
- Inmate must have basic landline telephone service with no additional features such as answering machine, voicemail, call waiting, or call forwarding. No computer on the same phone line as the EHM equipment.
- The inmate must live and work within Benton/Franklin Counties.
- The inmates employer will be required to submit a work schedule.
- Maximum 12-hour work day.
- Self-employed individuals must furnish a business license, show proof of active employment and will only be approved on a case-by-case basis.
- Inmate must sign and agree to all program requirements, which are provided and discussed at the time of registration.
- Inmate may attend up to three court ordered meetings per week.
- Inmate must report on the date and time listed on his “Bed Date Agreement” or he/she will be charged with Escape.
- The inmate must notify home monitoring personnel of their location at all times. All appointments must be scheduled in advance.

- All sentences of 20 days or less must be paid in full on the first day the inmate starts the program. Others will make an initial payment for the first 14 days on the program plus the administrative fee (\$276.00). Thereafter, payment will be due on a weekly or bi-weekly basis, enabling the inmate to maintain a pre-paid status throughout the program.
- Once a week, inmates may be authorized for a pre-scheduled two-hour furlough to conduct personal business such as grocery shopping.

Program Ineligibility:

- Arson 1 & 2
- Assault 1 & 2
- Burglary 1
- Escape 1 & 2 (Escape 3 is a three year disqualifier)
- Intimidating/Tampering with Witness/Juror/Public Servant
- Kidnapping 1
- Murder, Manslaughter or Vehicular Homicide
- Robbery 1 & 2
- Any Offenses that require registration as a Sex Offender
- Infractions from previous times in jail may be used for disqualifying purposes for up to a year
- Outstanding warrants, even if non-extraditable
- From the date of registration, any violation of any local, state or federal laws, or conditions set by the court.
- Inmate must refrain from the use of alcohol or non-prescription drugs from the date of registration or he/she will be in violation of the program rules and will no longer be eligible.
- Removal from a program in the past year.

The Home Monitoring Officer, Corporal, Sergeant or Lieutenant has final discretion pertaining to approval, denial and placement of any participant on the program based upon, but not limited to, the following criterion:

- Criminal History, both past and present
- Ability of staff to properly monitor and supervise the candidate
- Potential threat to the community or an individual
- Behavior during past and present incarcerations
- Nature of employment
- Medical Conditions

WORK CREW PROGRAM

The Work Crew Program is a partial in-custody program. The purpose of the program is to provide inmates an opportunity to work off monetary fines owed to the courts and/or to work off jail time, without being physically housed at the jail. No good time is authorized for this program. Rule violations may result in the inmate being removed from the program, being placed in the general jail population for the remainder of their sentence, and may result in their ineligibility for future alternative programs .

Registration: Registration for Work Crew takes place at the Benton County Jail Lobby on Tuesdays only at 3:00 p.m. and takes approximately 60 minutes. The applicant must bring their Judgment and Sentence paperwork along with their identification. If needed, applicant must supply their own interpreter.