

DROP BOX INFO

This is a process for **AGREED FINAL ORDERS/DEFAULT ENTRY ORDERS ONLY**.

If you do not have a court date set, do not submit your orders through this process.

If you have proposed orders that are NOT AGREED UPON, they will not be accepted. We will contact you to pick them up within 3 business days. If they are not picked up, they will be destroyed.

Please **DO NOT** drop items here that need to be filed. They will not be filed and will be destroyed.

ATTN: _____(Judicial officer) **CASE NUMBER:** _____

These are:

AGREED FINAL PLEADINGS **or** DEFAULT FINAL PLEADINGS

This case is noted on the following docket date and time:

BENTON COUNTY

_____(date) Pro se/self-represented litigant docket (Tues @ 1:30 pm)

_____(date) Domestic relations Under-10 docket (Wed @ 8:30AM)

FRANKLIN COUNTY

_____(date) Domestic relations docket (Monday @ 8:30 am)

I have provided a copy for the Clerk to conform and return to me through legal process **or**

I have provided a copy and a self-addressed stamped envelope for the Clerk to conform and to send to me through the US Postal Service **or**

No copies are provided.

Date

Presented by

Telephone Number

Email Address

(**This form is for informational purposes only and will not be filed with the Clerk or made a part of the Court file)**