

APPOINTMENT OF A TITLE 11 GUARDIAN AD LITEM

Following is the appointment process established in Benton and Franklin counties:

1. Contact the GAL Registry Manager (see contact information below) with your request and the following information:
 - a. Requestor's name/contact info
 - b. Alleged Incapacitated Person (AIP)
 - c. Proposed guardian(s)
 - d. County to be filed in
 - e. Compensation: Party paid, or county paid
 - f. Basic case info: e.g. parents seeking guardianship of their adult child; AIP has cerebral palsy and is wheelchair bound.
2. Guardians ad litem serve on a rotational basis. Once the above information is provided with your request you will receive names and contact information for the next three Guardians ad litem on our registry along with instructions for contacting the names of those provided.
3. Once a Guardian ad litem accepts the appointment you will circle the name of the person accepting the case, sign and return the form provided back to the GAL registry manager.
4. The petitioner is responsible for presenting the Order Appointing Guardian ad Litem and Notice of Hearing for entry. This may be presented on the ex-parte docket held each afternoon at 1:30 pm.

Benton & Franklin Counties

Superior Court Administration

7122 W Okanogan Place, Bldg A

Kennewick WA 99336

(509) 736-3071 Ext 3563

Julie.Higuera@co.benton.wa.us

***** Please provide the GAL upon acceptance of the case, contact information for the AIP's physician, psychologist, or advanced registered nurse practitioner and all interested parties. If you do not have that information, please let the GAL know.**